



New York State Dietetic Association, Inc.

PO Box 30953 • New York, New York 10011

212-691-7906

www.eatrightny.org

 an affiliate of the
American Dietetic Association

New York's Food and Nutrition Leaders

NEW YORK STATE DIETETIC ASSOCIATION, INC. NYSDA DISTRICT GRANT APPLICATION GUIDELINES

INTRODUCTION

The New York State Dietetic Association has established Special Projects Funding of \$500.00 grants available each fiscal year for projects that support the NYSDA Strategic Plan. Applicants may apply for 1 or more of the grant monies for a maximum of \$2000.00. Only NYSDA Affiliate Districts may apply for project funds.

Grant application deadlines are: October 1st and January 15th (if funds remain). Electronic submissions are encouraged.

NYSDA's Awards Committee serves as the committee to review and select grant recipients. Special Project Grant requests relating to Policy Initiative will be reviewed and considered upon recommendation by a subcommittee of the Legislative and Public Policy Committee. Every effort will be made to award grants in a timely manner, consistent with the timing requirements of the project.

CRITERIA

1. The project supports the Strategic Plan of The New York State Dietetic Association.
Examples of special projects are:

Member Initiative:

- campaign to strengthen membership in local district associations (special recruitment program)
- development of resources for mentoring (see recommendations of NYSDA Mentoring Task Force Committee)
- education to physicians and HMO groups
- development of a website
- provide PR and media training for district members by PR and media reps

Policy Initiative:

- medical nutrition therapy outcomes research;
- documentation of cost-effectiveness of dietetic services;
- provide training for RD's to become "Medicare Providers".

Public Initiative:

- developing resources for public distribution
- providing public education based on sound nutrition principles (public forum speaker)

- providing public education on the role of good nutrition (bill board of the new ADA byline Your Link To Nutrition And Health, PSA's, PBS (radio and TV), local cable channels, network TV and radio)
2. The budget for the project shows any contribution of the district and alternative sources (e.g., member donations, matching funds, corporate sponsorship, in-kind contributions)
 3. The project demonstrates compliance with applicable state and federal laws and regulations governing fundraising activities and the proper use of funds (e.g., gambling, lobbying).
 4. The project shows uniqueness or presents a model that has potential benefit for the profession or the public. The focus may be narrow with direct benefit to district members or public, or have broad implications beyond the district and state.
 5. The project has a high probability of being successful. Potential for success will be judged in part by the project plan outlining the objectives, strategies, and timelines for completion. The project has the support of the District Association.
 6. Upon completion of the project, a report will be filed with the Board of Directors of NYSDA with an evaluation of the outcomes, and an article submitted to the Bulletin to share the experience with the members of NYSDA. The project may also be showcased at the NYSDA Annual Meeting in a presentation or poster session.

PROCEDURE FOR PROPOSAL SUBMISSION

The NYSDA Affiliate District Grant applications should be professionally presented and must include:

1. Project Plan: proposal guidelines must be used. A timeline must be included. The plan must address NYSDA District Grant Funding criteria and show approval by the group's leadership (e.g. approved by the district BOD on ___ date).
2. Project Budget. Include any district and sponsorship funding.
3. Contact name, address, daytime telephone, email address, and fax number. See NYSDA District Grant Data Form. Include this form with grant request.

Proposal Guidelines

1. Introduction: a general narrative description including target audience
2. Strategic plan linkage
3. Objectives of program or project
4. Description of activities proposed to fulfill objectives
5. Strategies and anticipated outcomes
6. Funding required and proposed sources
7. Timeline

Applications should be mailed to: NYSDA Immediate Past President.

Questions regarding proposals may be directed to the Immediate Past President.



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Your Link to Nutrition and Health

NYSDA DISTRICT GRANT DATA SHEET

DATE: _____

DISTRICT: _____

DESCRIPTION OF GRANT: *Please provide a brief description of the project.*

DATE GRANT REQUEST APPROVED BY DISTRICT BOARD OF DIRECTORS: _____

TARGET AUDIENCE: _____

NYSDA STRATEGIC PLAN LINKAGE: *State goal, objective and tactic numbers.*

AMOUNT REQUESTED: \$ _____

(Submit a budget showing costs, funding required, and all proposed sources for funds including district contributions.)

CONTACT INFORMATION:

Name:

Address:

Phone: (W)

(H)

Fax:

NYSDA Use Only

Date Request Received: _____

Additional Information Requested: _____

Approved or Denied (circle one)

Date: _____

Amount of Funding Granted: \$ _____

Check # issued: _____ Date: _____

Report Received Date: _____

Published in Bulletin Date: _____